

Warsaw 14-th February 2019.

**THE ANNOUNCEMENT OF STARTING AN OPEN PROCUREMENT PROCEDURE  
No. ŚLCJ UW 001/2019/IM,  
hereinafter called the Announcement**

**1. Name and address of the procuring party**

The procuring party:

**THE UNIVERSITY OF WARSAW**  
ul. Krakowskie Przedmieście 26/28  
00-927 Warsaw

The entity conducting the proceedings:

The Heavy Ion Laboratory at the University of Warsaw  
ul. Pasteura 5A  
02-093 Warsaw

The correspondence address:

ul. Pasteura 5A  
02-093 Warsaw

Questions regarding an offer ought to be directed to the address: [imazur@slcj.uw.edu.pl](mailto:imazur@slcj.uw.edu.pl)  
[jch@slcj.uw.edu.pl](mailto:jch@slcj.uw.edu.pl)

**2. The mode and procedure of awarding the public procurement contract**

The public procurement contract is awarded in accordance with art. 4 d para.1 pt.1 of the Open Procurement Act uniform text (Journal of Laws of 2013, item 907 as amended), hereinafter called the Act in **the open procedure** in accordance with § 7 of the Regulations (Annex no. 6) to the Disposition no. 22 of the UW Rector of 16 June 2014 on the modes, rules, and forms of awarding public procurement contracts by the University of Warsaw for services, supplies, and construction works that are mentioned in art. 4 d para.1 pt.1 of the Act.

**3. The description of the procurement subject**

The purchase of power tubes for RF generators for the Warsaw cyclotron – 3 pcs.

**4. The term and place of submitting offers**

1) An offer in a sealed envelope/package ought to be submitted to the registered office of the entity conducting proceedings:

The Heavy Ion Laboratory at the University of Warsaw  
ul. Pasteura 5A  
02-093 Warsaw

2) Offers can be also submitted by e-mail or by fax to the e-mail address / fax no.: slcj@slcj.uw.edu.pl / (22) 659 27 14.

3) An offer must be signed by a person authorized to represent the firm in accordance with the form of representation specified in the **trade register (a valid transcript from the relevant register or from the Central Registration and Information on Business Activity) or other document that is relevant for the organization form of the bidder (a power of attorney).**

4) A valid transcript from the relevant register or from the Central Registration and Information on Business Activity ought to be submitted, if separate regulations require an entry to the register or registration or another document relevant for a bidder's organization form.

5) A Contractor is obliged to submit a specification sheet / specification sheets of the tubes or their technical description with an offer.

6) The procuring party does not permit submitting partial offers.

7) An offer ought to be submitted not later than till **February 22, 2019, till 9.00 am.**

## **5. The way of preparing offers**

1) It is recommended that an offer be submitted on the Offer Form constituting Annex no. 1 to the Announcement.

2) An offer must include all the information required in the contents of the Announcement.

## **6. The criterion of evaluating and choosing offers**

The Contractor of the service covered by these proceedings will be chosen on the basis of the criterion:

**price** - 80 %  
**delivery time** - 20 %

The per cents will be calculated in the ratio of 1:1

1. The criterion price

80 pt. will be awarded to the lowest price among the presented offers calculated according to the following pattern

**Pt. price =  $\frac{\text{price of offer with lowest price} \times 80}{\text{price of examined offer}}$**

2. The criterion of delivery time

20 pt. will be awarded to the offer with the shortest delivery time.

The procurement awarded in accordance with art. 4d para.1 pt.1 of the Public Procurement Act

$$\text{Pt. delivery time} = \frac{\text{delivery time of offer with shortest delivery time} \times 20}{\text{delivery time of examined offer}}$$

The final result is the total of two components

**R= price + delivery time**

The maximum number of points to be obtained is **100 pt.**

The final criterion for selecting the best offer will be the price in the case when more than one offer obtain the same number of points on the ranking list.

### **7. The term of performing the procurement**

1) The required term (period) of implementing the procurement subject: 30 weeks **from signing an agreement**

2) Offers proposing a longer term will be rejected.

### **8. The terms and conditions for participating in the proceedings**

The possession of the knowledge and experience that is necessary for the due performance of the procurement subject is the condition for the participation of a Contractor in the proceedings. A Contractor will submit a transcript from the National Court Register (or an appropriate register) issued not earlier than 6 months before the expiration of the term of submitting offers with an offer form.

### **9. The information regarding depositing a bid bond and the security of the due performance of the agreement**

The procuring party will not demand depositing a bid bond and the security of the due performance of the agreement.

### **10. The information on the possibility of invalidating the proceedings**

The procuring party reserves the possibility of invalidating the proceedings without giving a reason for it.

### **11. The detailed description of the procurement subject**

#### **The procurement subject:**

The procurement subject is a liquid cooled power tube of 4CW150,000E type tetrode of CPI Eimac Division or its substitute with the parameters not worse than the ones presented in Annex no. 3 to the Announcement.

The procurement awarded in accordance with art. 4d para.1 pt.1 of the Public Procurement Act

## **12. Annexes**

- 1) The Offer Form – Annex no. 1
- 2) The detailed description of the procurement subject – Annex no. 2

the Director  
of The Heavy Ion Laboratory at the University of Warsaw

prof. Krzysztof Rusek, Ph.D.